

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>Professional Resource Enterprises, Inc. dba UNI</u>	Division/Section:	<u>SFHN – ZSFG Nursing</u>
		SFHN Director:	<u>Roland Pickens</u>
Address	<u>330 N Brand Blvd., Suite 1270</u>	DPH Administrator:	<u>Terry Dentoni, Chief Nursing Officer</u>
	<u>Glendale, CA 91203</u>	Program Manager:	<u>Gillian Otway</u> Phone <u>206-3780</u>
Contact	<u>Kham Seng</u>	Contract Analyst:	<u>Arlene Lee</u> Phone <u>554-2938</u>

Request for approval of a new contract in the amount of \$1,120,000 with Professional Resource Enterprises, Inc. dba UNI to provide as-needed supplemental traveling nurse personnel, back-fill and surge staffing for the term of May 1, 2017, through April 30, 2020 (3 years).

Profit Non-Profit LBE RFP – Number: 13-2015 Date: 3/18/2015
 New Renewal Mod Sole Source – Approval Date: _____

Number of years DPH has been doing business with this organization: _____

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<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	5/1/17 – 4/30/2020	
Funding Sources:			
General Fund		\$1,000,000	\$1,000,000
TOTAL DPH REVENUES		\$1,000,000	\$1,000,000
12% Contingency Amount		\$120,000	\$120,000
CONTRACT TOTAL		\$1,120,000	\$1,120,000
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$373,333	\$373,333
Agency Funds		\$0	\$0
Contract FTE		N/A	N/A

PROPOSED:

<u>Mode(s) of Service & Unit of Service Definition</u>	<u>No. of Clients</u> <u>Dup.</u> <u>Undp.</u>	<u>No. of Units</u>	<u>Unit Cost</u>			
			<u>12 Hour Shift Base Rate</u>	<u>Night Shift</u>	<u>8 Hour Base Rate</u>	<u>Overtime Rate</u>
Registered Nurse Specialty	<i>as needed</i>		\$85.95	\$87.75		
Registered Nurse Non Specialty	<i>as needed</i>		\$82.38	\$84.16		
Licensed Vocational Nurse	<i>as needed</i>		\$50.14	\$51.93		
Certified Operating Technician	<i>as needed</i>		\$51.93	\$53.72		
Certified Nursing Assistant	<i>as needed</i>		\$30.44	\$30.14		
Coordinator	<i>as needed</i>				\$20.00	\$30.00
Screening Recruiter	<i>as needed</i>				\$27.00	\$40.50
Program Manager	<i>as needed</i>				\$30.00	\$45.00

Note: 1 UOS = 1 hour

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

DPH is engaging Professional Resource Enterprises, Inc. dba UNI to provide temporary Traveling Nursing Personnel with expertise to the San Francisco Health Network (Zuckerberg San Francisco General Hospital and Trauma Center, Laguna Honda Hospital) and other Network facilities, as needed.

Contractor will provide for supplemental nurse staffing at times of high census, high acuity, and unusually high absenteeism and/or leaves of absence.

Each traveling personnel assignment is for a term of up to 13 thirteen weeks, with the option to extend by mutual agreement for an additional 13 weeks, or a reduced time assignment. 36 hours per week are guaranteed shifts for nursing personnel. The nursing personnel's 72 hours per two weeks schedule is based on a specific unit/area's staffing needs. Schedules pre-determined by the nursing unit manager of Hospitals.

Professional Resource Enterprises, Inc. dba UNI is a health care staffing agency in the San Francisco Bay Area with more than 22 years of service delivery to acute care hospitals, including teaching hospitals and high acuity trauma centers, skilled nursing facilities, mental health facilities, and outpatient clinics.

Professional Resource Enterprises, Inc. dba UNI was selected under RFQ 13-2015.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Kal Brar	Chief Executive Officer
Imelda Brar	Vice President/Director of Nursing
Veer Brar	Chief Operating Officer

There are three board members and no term limits.

Recommendations:

The Department recommends approval of this contract.